

Maritime Taekwondo Union

Tournament Policy SOP 2.0.2

Updated January 19, 2018

1. OVERVIEW:

Maritime Taekwondo Union demands proper, consistent and orderly procedures be followed for all Tournaments of the association.

2. PURPOSE:

The MTU believes in, and supports the use of, competitive tournaments as a means of developing the skills of Taekwondo athletes, enhancing the appeal of Taekwondo to its practitioners and promoting Taekwondo as a martial art and sport within the province. This policy will also set standards for all Taekwondo tournaments recognized by the MTU.

3. SCOPE:

- 3.1. This policy is not intended to restrict Affiliate Schools from hosting a local tournament, but to clearly distinguish between those tournaments that will be sanctioned and any other tournaments/events held in the Province of Nova Scotia.
- 3.2. In order to become sanctioned by the MTU, each event must adhere to the policies outlined in this document. Tournaments held without the endorsement of the MTU will not be covered by the Union's insurance policy, nor promoted within the membership of the MTU.

4. DEFINITIONS:

- 4.1. **Sanctioned tournament:** A Taekwondo tournament in the Province of Nova Scotia the participation in which will result in the awarding of points counted towards qualification for national competition.
- 4.2. **Endorsed tournament:** Any Taekwondo tournament or martial arts event supported and/or insured by the MTU and/or promoted within the MTU membership and affiliate club network.
- 4.3. **Hanmadang:** A martial arts festival featuring one or more of the events described in Section 6.3 of this policy.

TOURNAMENTS:

5. Categories

- 5.1. Tournaments will fall under one of three categories:
 - 5.1.1. Tier I – Any Provincial, Regional or Local Tournaments, including “Provincial Championships” sanctioned by the MTU that count towards the accumulation of points and are mandatory for any athlete wishing to compete at the national level or above.
 - 5.1.2. Tier II – Any tournament or event as described in Section 6.2 of this policy, held in the province of Nova Scotia endorsed and insured by the MTU.
 - 5.1.3. Tier III – Any other tournament or event as described in section 6.3 of this policy, held in the province of Nova Scotia.

6. Requirements

6.1. Tier I tournaments *must*:

- 6.1.1. Consist of competition in Sparring (*Kyorugi*) and may include Poomsae.
- 6.1.2. Use acceptable electronic scoring systems for all sparring – See Appendix B
- 6.1.3. Utilize trained judges and center referees and pay according to Schedule A
- 6.1.4. Provide a minimum of 3 – 7x7m matted rings
- 6.1.5. Utilize a pre-registration system for all competitors.
- 6.1.6. Follow WTF rules for sparring and Poomsae
 - 6.1.6.1. May apply MTU Modified Rules (SOP 2.1) for colour belt and recreational Black Belt competition.

6.2. Tier II tournaments *may*:

- 6.2.1. Consist of some combination of Sparring, Poomsae, Board Breaking and Hanmadang style events (board breaking, Poomsae, Self Defense & Weapons Demos, High and Long kicks, etc.)
- 6.2.2. Use manual and/or electronic scoring systems
- 6.2.3. Utilize a pre-registration system.
- 6.2.4. Utilize judges and referees chosen at the Host's discretion.
- 6.2.5. Include participants from other martial arts

6.3. Tier III tournaments are Hanmadang style events

- 6.3.1. These events must not include:
 - 6.3.1.1. Sparring
- 6.3.2. These events may include some, or all, of:
 - 6.3.2.1. Board breaking
 - 6.3.2.2. Creative Poomsae
 - 6.3.2.3. WTF Poomsae
 - 6.3.2.4. Team, group or family Poomsae
 - 6.3.2.5. Board breaking
 - 6.3.2.6. Power breaking
 - 6.3.2.7. Self Defense and Weapons demos or competition
 - 6.3.2.8. Other martial arts than WTF Taekwondo

7. Tournament Rules

- 7.1.** All tournaments will follow the rules set out in the MTU Rules Policies.

8. Provincial Championship & Qualifying Tournaments

- 8.1. The Maritime Taekwondo Union will host, at a minimum, the following sanctioned event(s) each year:
 - 8.1.1. Nova Scotia Provincial Championships
 - 8.1.2. Participation in this event may be declared mandatory for any athletes wishing to be a part of the Nova Scotia team for either of the Canadian Junior or Senior National Taekwondo Games of that year.
- 8.2. Consideration will be given to the timing of tournaments in relation to nationally scheduled events.
- 8.3. The MTU may elect, at the decision of the Executive, to host this event itself or to contract with an affiliate school to host and operate the event. Financial return for this event will be for the benefit of the MTU. Compensation to host school(s) will be negotiated as part of the application process.

9. Location

Tournaments should be held in such a manner as to accurately reflect the regional locations of Affiliate Schools.

10. Selection of Tournament Host

- 10.1. Any Affiliate School of the MTU in good standing is entitled to apply to host a tournament. (As per Constitution Section - 7.7.1 Membership Types)
- 10.2. Application to host a Tournament must be submitted no later than one week prior to the AGM preceding the proposed date of the event.
- 10.3. Approval of each tournament will be done at the business meeting immediately following the AGM and will be based on:
 - 10.3.1. The ability of the host school to meet eligibility criteria as laid out in this policy.
 - 10.3.2. The information contained in the Application to Host a Tournament (Appendix A)
- 10.4. Each host affiliate school wishing to hold a tournament must apply each year.
- 10.5. Awarding the contract for a Provincial Qualifying (Tier I) tournament will be made according to the following criteria:
 - 10.5.1. Past history of hosting tournaments successfully,
 - 10.5.2. Ability to provide certified Referees and Judges.
 - 10.5.3. Meet all tournament standards as described below
 - 10.5.4. Membership in good standing
- 10.6. Upon approval and recommendation of the Tournament Chair and Board of Directors the MTU will approve and insure any and all Tier I & II tournaments that meet the standards of this policy hosted by members in good standing of the Union.
- 10.7. Tournaments must be scheduled a minimum of 7 days before and after other MTU sanctioned and endorsed tournaments.
 - 10.7.1. The MTU is not in the business of regulating the host's financial returns on an event. Event dates are the responsibility of host affiliate schools to negotiate, with the MTU as mediator if needed.
- 10.8. The MTU Secretary will maintain a listing of all approved tournaments scheduled within the province.
- 10.9. Scheduling of the Nova Scotia Provincial Qualifying Tournament and Regional Tournaments will take priority scheduling over any other endorsed event scheduled on the same day.
- 10.10. Timing of all MTU sanctioned events should be considered with Taekwondo Canada's schedule for major National tournaments.

11. Fees

- 11.1. Approved affiliate schools will have 30 days from the approval by the Board to submit a non-refundable event fee of:
 - 11.1.1. Tier I - \$250
 - 11.1.2. Tier II - \$250
 - 11.1.3. Tier III - \$250
 - 11.1.3.1. Event hosts may request, in writing, a 30-day extension of the event fee date but must do so within the initial 30-day submission deadline.
 - 11.1.3.2. Failure to submit the event fee will result in immediate forfeiture of the event.
 - 11.1.4. The Board of Directors reserves the right to change the event fee without consultation of tournament host(s) as prescribed in the by-laws of the MTU.

- 11.1.4.1. Once submitted, the Board may not demand additional event fees for events scheduled for the coming year.
- 11.2. Tournament and event hosts will submit a competitor fee of \$5 per competitor to the MTU no later than 30 days following their event/tournament.

12. Oversight

- 12.1. No later than 30 days *prior* to the date of each Tier I, II & III event the Tournament Host will submit the following to the Tournament & Event Chair, copied to the President and Secretary/Treasurer.
- 12.2. Location, including:
 - 12.2.1. Floor Plan showing public areas, competition areas, off-limits areas, washrooms.
 - 12.2.2. Emergency Evacuation Plan (the EEP of the venue will be considered sufficient)
 - 12.2.3. Ring Layout, marshaling area, restricted areas (competitors only)
 - 12.2.4. Plan to restrict access to competition area
- 12.3. Confirmation of medical services
- 12.4. Confirmation of Insurance coverage for the event (minimum \$3 million liability)
- 12.5. Contact information – Key Contact, Volunteer Coordinator, Referee Coordinator, Facility Management.
- 12.6. Failure to submit the required information may result in the withdrawal of sanction and endorsement of the event by the MTU.

13. Follow up

- 13.1. No later than 30 days *following* each Tier I & II event the Host will submit a follow up report to the Tournament & Event Chair of the MTU containing the following information:
 - 13.1.1. Description of any incidents involving medical, conduct by participants, volunteers or spectators and review of follow up required by the host or the MTU.
 - 13.1.2. Contact information of any new members of the MTU signed at the event.
 - 13.1.3. Names and results of all Black Belt competitors.
 - 13.1.4. Failure to submit this report and all applicable fees may result in rejection of future event applications for the host.

14. Support of Tournaments

- 14.1. All member schools of the MTU should endeavor to support each approved MTU sanctioned tournament to the fullest extent possible.
- 14.2. The Tournament and Event Chair of the MTU will be the official representative of the Board at all sanctioned events. In the event that they are not available the MTU Board of Directors will assign an official representative.

15. Facilities

- 15.1. Sufficient event space for a minimum of three competitive rings of the size required by this policy.
- 15.2. Changing areas for both male and female competitors.
- 15.3. Sufficient sanitary washroom facilities for the anticipated number of competitors and spectators.
- 15.4. Sufficient space to be designated as a warm up area.
- 15.5. Sufficient seating for spectators separated from the competition area. (Stadium seating is preferred)

16. Floors

Olympic style mats must be provided for each ring

17. Competition Area

The competition area should consist of a minimum ring size of 7m x 7m.

18. Electronic Scoring

- 18.1. See Section 6 of this policy for event applicability.
- 18.2. The MTU will offer assistance where possible to facilitate the use of electronic scoring systems.
- 18.3. It is the sole responsibility of the tournament host to source and/or provide staff to run and maintain the electronic scoring system.

19. Medical Staff

- 19.1. The tournament host must provide trained medical staff for the duration of the event. (Trained would be considered a Saint John's Ambulance staff, or a person holding a Medical First Responder or higher certificate.)
- 19.2. Any fee associated with medical staff is the sole responsibility of the tournament host.
- 19.3. Tournament host must have a designated Medical Area where first aid will be available for the duration of the event.

20. Points

- 20.1. Only approved Tier I tournaments will offer points towards athletes competing for funding and placement on the Nova Scotia Team as defined in the Nova Scotia Provincial Team Policy.
- 20.2. All endorsed and insured events should be considered vital to athletes needing as much competitive practice as possible.

21. Awards

- 21.1. All tournaments will provide quality medals and or trophies for all divisions. This includes male and female sparring, patterns and board breaking (if applicable.)
 - 21.1.1. 1 gold, 1 silver, 2 bronze medals will be awarded for sparring and,
 - 21.1.2. 1 gold, 1 silver, 1 bronze for patterns and board breaking.

22. Spectators

- 22.1. Tournament host shall post a set of spectator rules and regulations, provided by the MTU, in plain view. (Code of Conduct SOP 3.0)
- 22.2. Any spectator disobeying these rules shall be removed from the event.

23. Competitors

- 23.1. Any competitor registered as a Regular Member or Taekwondo Member in good standing with the MTU will be permitted to compete in any MTU sanctioned or endorsed event.
- 23.2. Any out-of-province competitor registered with a Taekwondo Canada affiliated school and their respective PSO is entitled to compete in Tier I, II and III events without cost in addition to the event registration.
- 23.3. Any competitor from a country other than Canada must be a registered member of the WTF Taekwondo NSO of their respective country.

- 23.4. Competitors not registered as a Regular Member or Taekwondo Member and not a part of an Affiliate School in good standing with the MTU or Taekwondo Canada will not be permitted to compete in Tier I or II events.
- 23.5. Competitors from other martial arts are permitted to participate in Tier III events only if they are registered members of their respective Sport Organization or governing body.
- 23.6. Competitors from outside Taekwondo may be required to pay an additional fee to ensure insurance coverage at any event they attend. Such fees will be defined on a case by case basis in consultation with the Executive and Tournament Chair.
- 23.7. Colour belt competitors will be placed in divisions divided by eye based upon size, age and rank.
- 23.8. Both Cadet and Junior division black belts must adhere to Taekwondo Canada weight divisions, Senior will use World Taekwondo Olympic Divisions.
- 23.9. All competitors *will* comply with the following rules regarding sparring safety equipment:
 - 23.9.1. Colour belts, all ages:
 - 23.9.1.1. Wrap around chest protector
 - 23.9.1.2. Arm, Shin & In-step (top of foot) protection
 - 23.9.1.3. Gloves or other hand protection
 - 23.9.1.4. Mouth guards
 - 23.9.1.5. Approved WTF style Head gear
 - 23.9.1.6. Groin protection (must be worn under the dobuk)
 - 23.9.2. Black Belts must adhere to all WTF equipment rules
- 23.10. Failure to comply with these rules will risk negating the event insurance.

24. Referees & Officials

- 24.1. The tournament host will notify the Referee Director, immediately upon approval of the tournament by the Board of Directors, of the date and referee and judging needs for the event.
- 24.2. Together with the Host, the Referee Director is responsible for coordinating trained officials to referee the rings.
- 24.3. If for some unforeseen reason, the Referee Director is unable to completely staff the event, written notice with reason(s), will be given to the tournament host no later than 30 days prior to the event.
- 24.4. If the Referee Director is unable to attend the event, he / she will send a representative in their absence.
- 24.5. All Officials shall meet the standards set out in the Referees and Officials Policy. (SOP 5.0)
- 24.6. Wherever possible, Corner judges will not be members of the Affiliate School of either of the competitors.
- 24.7. Tournament hosts agree to pay Referees and Officials according to the fee structure defined in the MTU Referee & Officials Policy. (SOP 5.0)

25. Tournament Committee

- 25.1. Every tournament will have a Tournament Committee. This committee will be comprised of 3 individuals. The persons on this committee will be:
 - 25.1.1. The tournament host (or representative)
 - 25.1.2. One representative of the MTU Executive.
 - 25.1.3. The Head Referee/Volunteer Chair or appointee
- 25.2. The Tournament Committee will:
 - 25.2.1. Advise the Tournament Host on the contents of the final written report to the Board.

25.2.2. Act as the Dispute Resolution Committee for the event.

26. Code of Conduct

- 26.1. All athletes, coaches, referees, spectators, visitors and anyone attending a tournament endorsed by the MTU will adhere to the provincial Code of Conduct SOP 3.0 or risk sanction and expulsion from the event.
- 26.2. Tournament and event hosts have the responsibility to deal swiftly and effectively with inappropriate behaviour as it may occur during their event.
- 26.3. All incidents as per the Code of Conduct will be reported to the MTU.

27. Competitor and Spectator Fees

- 27.1. Fees for all events will be set by the Board no later than 30 days prior to the Annual General Meeting.

28. Competition Format

Tier I

Sparring

Single Elimination, double elimination for bronze medal.

Unlimited number of competitors per division

Poomsae or Breaking

Single Performance – High Score

Unlimited number of competitors per division.

Tier II

Sparring

Single Elimination

Maximum 8 competitors per division

Poomsae or Breaking

Single Performance – High Score

Maximum 6 competitors per division.

Tier II

Poomsae or Breaking

Single Performance – High Score

Maximum 6 competitors per division.

29. Suspension

- 29.1. Failure to abide by any of the requirements found in this policy will result in a minimum five (5) year suspension from any further hosting approvals.

Appendix A
Maritime Taekwondo Union Tournament Application

Event Name:		
Tournament Host Club:		
Contact Information		
Main Contact Person:	Host Club:	
Phone:	Phone:	
Email:	Email:	
Signature:	URL:	
Proposed Date:	Alternate Date:	
Identify which level of tournament you intend to hold and indicate the styles of competition ~ * indicates req'd styles(s)		
Tier I	Tier II	Tier III
<ul style="list-style-type: none"> • *Sparring • Poomse 	<ul style="list-style-type: none"> • Sparring • Poomse • Board Breaking • Hanmadang 	<ul style="list-style-type: none"> • Sparring • Poomse • Board Breaking • Hanmadang • Other:
Event Location:		
Medical Personnel/Organization:		
Expected number of competitors:		
Number of Referees and Officials from host school:		
Do you require use of the MTU Daedo Electronic Scoring System? Yes No		
MTU Competition Fee Schedule		
Sparring Only ~ \$50.00 Poomsae or Breaking only ~ \$40.00 Sparring and Poomsae ~ \$60.00	Hanmadang Single Event ~ \$40.00 Hanmadang Two Events ~ \$50.00 Hanmadang Three events or more ~ \$60.00	
MTU Officials & Referees Fee Schedule		
Tier I Provincially Certified Centre Referees \$75.00 per day Provincially Certified Judges – \$50.00 per day	Tier II Provincially Certified Centre Referees \$50.00 per day Provincial Certified Judges – Host discretion	
MTU Use ONLY		
Application Fee of \$250 Paid: Yes No		
All additional fees rec'd (list below with date and amount):		
Registered participant list sent to the MTU 5 days prior to the competition. Yes No		
All Nova Scotia competitors registered members of the MTU? Yes No		
All non-Nova Scotia competitors, are registered members with their Provincial Taekwondo Association and National Association.		
Follow up report rec'd within 30 days of the completion of the event. Date rec'd:		
Additional requirements set out by the MTU (list below)		
Floor plan and Emergency Action Plan rec'd. Date:		
MTU Received:		
MTU Approved with changes listed		
MTU Approved:		
Signed:	Date:	

Appendix B

Electronic Scoring Systems

Tier I Acceptable System

Colour Belt

Daedo True Score – Manual or Electronic PSS

KP&P – Manual or Electronic PSS

Black Belt

Daedo True Score –Electronic PSS

KP&P –Electronic PSS

Tier II Acceptable Systems

Colour Belt & Black Belt

Daedo True Score - Manual or Electronic PSS

KP&P - Manual or Electronic PSS

Lajust - Manual Scoring Only

Ring Master - Manual Scoring Only