

MTU Privacy Policy SOP 4.0

The following privacy principles of MTU comply with the provisions of Canada's Personal Information Protection and Electronic Documents Act.

Principle 1:

Accountability. The MTU is responsible for maintaining and protecting the information collected about its members.

Principle 2: Identifying Purposes.

The purpose for which information is being collected will be explained either before or when it is collected. Contact information will be collected for the purpose of delivering MTU related content and information.

Principle 3: Consent.

Consent to collect, hold, use, and disclose information will be obtained when you provide personal information to MTU. This will be done by providing a Privacy Protection Notice at the time you submit personal information or otherwise contact the MTU electronically. The Privacy Protection Notice may also be sent in a separate communication. By signing an application form and/or continuing to associate with the MTU, you are consenting to the use of your information.

Principle 4: Limiting Collection.

Information collected will be limited to what is needed for those purposes MTU has identified.

Principle 5: Limiting Use, Disclosure and Retention.

Information will be used and disclosed only for the purposes identified, or when it is required or permitted by law. Information will be retained only as long as is necessary for the fulfillment of these purposes.

Principle 6: Accuracy.

Information will be as accurate, complete and up to date as is possible.

Principle 7: Safeguards.

Information is protected with appropriate safeguards and security measures.

Principle 8: Openness.

Upon request, specific details about information handling policies and procedures will be provided. Contact MTU.

Principle 9: Access.

The MTU will provide access to any information the MTU has and retains about members for the purpose of checking and amending accuracy.

Please note that the MTU may not be able to provide requested information in the following circumstances:

- - If it contains references to other persons and the references are subject to legal privilege;
- - If it contains confidential information proprietary to MTU;
- - If it relates to an investigation or contravention of laws; or
- - If it cannot be disclosed for other legal reasons.

Principle 10: Challenging Our Compliance.

The MTU will investigate and respond to all concerns about any aspect of handling of information. Contact MTU.

Principle 11: Cookies.

MTU does not use cookies to identify specific individuals.